

**CONTRACT AGREEMENT FOR
PROCUREMENT OF PRC SUPER ADHESIVE SEALING TAPE**

CS-04-2022-26 dated April 22, 2022

THIS AGREEMENT made this _____ day of APR 22 2022 20____ between **PROFESSIONAL REGULATION COMMISSION** (hereinafter called "the Entity") of the one part and **VICFANIA TRADING** of 8 Armando St., Brgy. Bagbag, Novaliches, City of Quezon, (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly **Procurement of PRC Super Adhesive Sealing Tape** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of One Hundred Ninety-One Thousand Three Hundred Seventy-Six Pesos and Fifteen Centavos (Php191,376.15) only. (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
 - i. Request for Quotation (RFQ);
 - i. Terms of Reference (Annex A);
 - ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
3. In consideration of the sum of **One Hundred Ninety-One Thousand Three Hundred Seventy-Six Pesos and Fifteen Centavos (Php191,376.15)** or such other sums as may be ascertained, **Vicfania Trading** agrees to provide the goods and services and to remedy defects therein in conformity, in all respects, with the Terms of Reference in accordance with his/her/its Bid.
4. The Professional Regulation Commission agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.


TEOFILO S. PILANDO, JR.
Chairman

for:

**PROFESSIONAL REGULATION
COMMISSION**



JESSIE C. ALMAREZ
Owner

for:

VICFANIA TRADING

SIGNED IN THE PRESENCE OF:


KAREN M. MAGSALIN
Chief, Procurement and Supply Division


Robert F. Galura
Authorized Representative
Vicfania Trading

CERTIFIED AS TO THE AVAILABILITY OF FUNDS:


RASETES E. RAZONABE
OIC, Accounting Division

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES)
CITY OF MANILA) S.S.

APR 22 2022

BEFORE ME, a Notary Public for and in the City of Manila, this _____ day of _____, personally appeared:

Name of Contracting Parties	Government Issued ID	Date & Place Issued or ID Number
Professional Regulation Commission TEOFILO S. PILANDO, JR.	Personnel ID	P000569
Vicfania Trading JESSIE C. ALMAREZ	Postal ID.	E59180074380

known to me to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their free and voluntary act and deed and likewise that of the agency/company they represent.

This instrument refers to a Contract for Procurement of PRC Super Adhesive Sealing Tape consisting of three (3) pages including the page on which this Acknowledgment is written, and is signed by the parties and their instrumental witnesses on each and every page hereof.

WITNESS MY HAND AND SEAL on the date and place first above-written.

SUBSCRIBED AND SWORN TO BEFORE
ME ON THIS _____ DAY OF _____ 20____
IN QUEZON CITY.

APR 22 2022



[Signature]
ATTY. ERANIO G CEDILLO
NOTARY PUBLIC
IBP. NO. 17653 / 1-3-2022
PTR NO. 1164203 / 1-3-2022
ROLL NO. 31057 / 5-4-1981
VICLE COMP. NO. V' 0012001

DOC. NO. 414
PAGE NO. 64
BOOK NO. 17
SERIES OF 2022

[Signature]
[Signature]

REPUBLIC OF THE PHILIPPINES
**PROFESSIONAL REGULATION
COMMISSION**
P Paredes St cor N Reyes St Sampaloc Manila

P000569



Teofilo S. Pilando, Jr.
TEOFILO S. PILANDO, JR.
Chairman

OFFICE OF THE CHAIRMAN



REPUBLIC OF THE PHILIPPINES
Philippine Postal Corporation
POSTAL IDENTITY CARD





Full Name, Middle Name, Surname, Suffix
JESSIE CATIPON ALMAREZ
Address
**8 ARMANDO ST. BAGBAG NOVALICHES 1116
QUEZON CITY NCR**

Date of Birth
04 Mar 95
Issuing Post Office
MNL-QENV

Nationality
PHL
Valid Until
16 Mar 24



PRN **E59180074380** P POST ID CARD


HOLDER'S SIGNATURE


Norman N. Fulgencio
Postmaster General & CEO

PREMIUM





Bids and Awards Committee

Republic of the Philippines
Professional Regulation Commission
P. Paredes St., Sampaloc, Metro Manila
Tel. Fax: 5-310-0037
Email: bac@prc.gov.ph

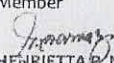


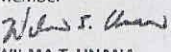
REGULAR MEMBERS:


JOSEY. CUETO, JR.
Chairman


MARIA LIZA M. HERNANDEZ
Vice-Chairperson

GISELLE G. DURANA
Member



HENRIETTA P. NARVAEZ
Member



WILMA T. UNANA
Member

ALTERNATE MEMBERS:


OMAIMAH E. GANDAMRA
Vice-Chairperson

JANE R. SEVESES
Member


MARIDEL G. BANASIG
Member


TEODORO V. MENDOZA II
Member

PROVISIONAL MEMBERS:


CRISANTO L. DECENA
Provisional Member, Non-IT Projects

REGIE O. TORRES
Provisional Member, IT Projects

SECRETARIAT:

KAREN M. MAGSALIN
Secretary

MARGIER D. DULIN
Member

LIEZEL F. BURAGA
Member

CHRISTOPHER A. MAYO
Member

ELIEZER C. LEYCO
Member

JOEL P. IGNACIO
Member

ARVIN R. LUNAR
Member

REQUEST FOR QUOTATION

(RFQ) No. 2022 - 10

(Negotiated Procurement – Small Value Procurement)

Date: 04-05-2022

Contact Person: Jessie C. Almaraz

Name of Company: Vicfanía Trading

Address: 8 Armando St., Brgy. Bagbag, Novaliches, Quezon City

Contact details: 09294575131 / 02-7225-3230

Dear Sir/Madam:


The Bids and Awards Committee of the Professional Regulation Commission is inviting you to participate in the Negotiated Procurement under Section 53.9 – Small Value Procurement of the 2016 Revised IRR of R.A. No. 9184 for the project: **PROCUREMENT OF PRC SUPER ADHESIVE SEALING TAPE.**

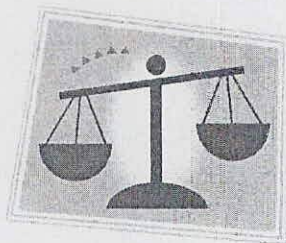
We are furnishing you herewith a copy of the posted Request for Quotation with Annexes "A-B" for your reference.

For inquiries, you may call the BAC Secretariat at facsimile No. (02) 5-310-0037 or email at bac@prc.gov.ph.

Thank you.

Very truly yours,


JOSEY. CUETO, JR.
Commissioner
BAC Chairman

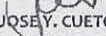



Bids and Awards Committee

Republic of the Philippines
Professional Regulation Commission
P. Paredes St., Sampaloc, Metro Manila
Tel. Fax: 5-310-0037
Email: bac@prc.gov.ph

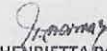


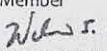
REGULAR MEMBERS:


JOSEY. CUETO, JR.
Chairman


MARIA LIZA M. HERNANDEZ
Vice-Chairperson

GISELLE G. DURANA
Member

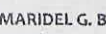

HENRIETTA P. NARVAEZ
Member


WILMA T. UNANA
Member

ALTERNATE MEMBERS:


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Provisional Member, Non-IT Projects

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Provisional Member, IT Projects

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Secretary

MARGIERY D. DULIN
Member

LIEZEL F. BURAGA
Member

CHRISTOPHER A. MAYO
Member

ELIEZER C. LEYCO
Member

REQUEST FOR QUOTATION (Negotiated Procurement – Small Value Procurement)

The **PROFESSIONAL REGULATION COMMISSION (PRC)**, with address at P. Paredes St., Sampaloc, Manila, through its Bids and Awards Committee (BAC), will undertake a Negotiated Procurement for the Project: **Procurement of PRC Super Adhesive Sealing Tape** in accordance with Section 53.9 (Small Value Procurement) of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

Name of Project :	PROCUREMENT OF PRC SUPER ADHESIVE SEALING TAPE
Approved Budget for the Contract :	Three Hundred Thirty-Eight Thousand Two Hundred Twenty Pesos (Php338,220.00)
Location :	Professional Regulation Commission P. Paredes St., Sampaloc, Manila
Specification :	See attached Annex "A" for the Terms of Reference and Schedule of Delivery, and Annex "B" for Financial Bid.

Bidders who are legally, technically, and financially capable may submit their accomplished open quotation/proposal (Annex "B") personally, by mail/courier, through facsimile No. (02) 5-310-0037 or via email at bac@prc.gov.ph, duly signed by the owner or his duly authorized representative using the "PRC Official Forms" provided **herein on or before 9:00 in the morning of April 8, 2022** at the BAC Office, 4th Floor, PRC Annex Building, P. Paredes St. Sampaloc, Manila, at which time, the quotation/proposal will be evaluated at the BAC Conference Room, 4th Floor, PRC Annex Building on **April 8, 2022, at 10:00 in the morning**. **Bidders/representatives who may wish to attend the opening of bids must submit a letter of intent to the BAC Secretariat's email address.**

❖ TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. The bidder shall submit their proposal through their duly authorized representative using the provided **OFFICIAL FORMS (Annex "A" & "B")**.
3. Price quotation/s must be valid for a period of Thirty (30) calendar days from the date of the submission of the quotation.
4. Price quotation/s to be denominated in the Philippine peso shall include all taxes, duties and/or levies payable.
5. All quotations exceeding the Approved Budget for the Contract shall be automatically rejected.

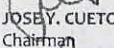


Bids and Awards Committee

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Professional Regulation Commission
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Tel. Fax: 5-310-0037
Email: bac@prc.gov.ph

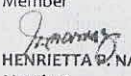


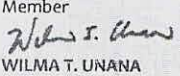
REGULAR MEMBERS:


JOSE Y. CUETO, JR.
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Vice-Chairperson

GISELLE G. DURANA
Member

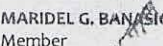

HENRIETTA D. NARVAEZ
Member

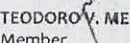

WILMA T. UNANA
Member

ALTERNATE MEMBERS:

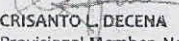
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CHRISTOPHER A. MAYO
Member

ELIEZER C. LEYCO
Member

8. Payment shall be made within 15-30 days upon receipt of the Statement of Account/Billing Statement, on a bank-to-bank basis.

In addition to the quotation/proposal, copies of the following eligibility requirements (or its equivalent/ or if applicable) are required to be submitted:

1. Valid Mayor's / Business Permit

(In exceptional cases where the LGU concerned has not yet released the Mayor's Permit, Bidders, in lieu of the valid Mayor's Permit may submit a substantial proof of renewal of Mayor's Permit, such as Official Receipt of payment)

2. PhilGEPS Registration Number

3. Latest Income/Business Tax Return

(for ABCs above P500,000.00)

4. Omnibus Sworn Statement

(Unnotarized Omnibus Sworn Statement may be accepted in compliance with the GPPB Resolution No. 09-2020, dated 7 May 2020, subject to compliance therewith after award of contract but before payment.)

5. Duly notarized Secretary's Certificate (for partnership, corporation, cooperative, or joint venture) / Authorization to sign as representative (if sole proprietorship).

❖ For Individual (only the BIR Certificate of Registration shall be submitted in lieu of DTI Registration and Mayor's Permit)

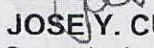
❖ For procurement requiring Mayor's Permit and PhilGEPS Registration Number, Certificate of Platinum membership may be submitted in lieu of the said documents.

PRC assumes no responsibility whatsoever to compensate or indemnify proponents for any expenses incurred in the preparation of the proposal.

PRC reserves the right to accept or reject any or all quotations, and to impose additional terms and conditions as it may deem proper.

For inquiries, you may contact the BAC Secretariat at facsimile No. (02) 5-310-0037 or email at bac@prc.gov.ph.

Very truly yours,


JOSE Y. CUETO, JR.
Commissioner
BAC Chairman



Bids and Awards Committee

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Professional Regulation Commission
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Tel. Fax: 5-310-0037
Email: bac@prc.gov.ph



ANNEX "A"

REGULAR MEMBERS:

JOSEY. CUETO, JR.
Chairman

MARIA LIZA M. HERNANDEZ
Vice-Chairperson

GISELLE G. DURANA
Member

HENRIETTA B. NARVAEZ
Member

WILMA T. UNANA
Member

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Provisional Member, Non-IT Projects

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Provisional Member, IT Projects

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LIEZEL F. BURAGA
Member

CHRISTOPHER A. MAYO
Member

ELIEZER C. LEYCO
Member

TERMS OF REFERENCE (TOR)

PROCUREMENT OF PRC SUPER ADHESIVE SEALING TAPE

(Through Negotiated Procurement Pursuant to Section 53.9 of the 2016 Revised Implementing Rules and Regulations of R.A. 9184)

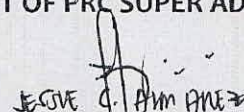
I. Approved Budget for the Contract

The supplier shall bid for the item described in this Terms of Reference, which shall not exceed the Approved Budget for the Contract (ABC) in the amount of Three Hundred Thirty-Eight Thousand Two Hundred Twenty Pesos (Php338,220.00) inclusive of all applicable bank and government charges.

II. Specification

PROCUREMENT OF PRC SUPER ADHESIVE SEALING TAPE	
QTY	Technical Specifications and Schedule of Requirement
5,637 rolls	<p>DESCRIPTION:</p> <ul style="list-style-type: none">➤ Width: 48mm (±1mm)➤ Length: 50 meters➤ With high adhesion and breaking strength➤ For Confidential Packaging Use with Black Print: <p>PROFESSIONAL REGULATION COMMISSION "CONFIDENTIAL" DO NOT ACCEPT IF THE SEAL IS BROKEN</p> <p>DELIVERY PERIOD:</p> <ul style="list-style-type: none">• 1st Delivery: 3,000 rolls – within twenty (20) calendar days from the receipt of approved sample.• 2nd Delivery: 2,637 rolls – within twenty (20) calendar days from the receipt of Notice to Deliver.

ACKNOWLEDGMENT AND COMPLIANCE WITH THE TERMS OF REFERENCE FOR THE PROCUREMENT OF PRC SUPER ADHESIVE SEALING TAPE


OWNER / VICFANIA TRADING
SIGNATURE OVER PRINTED NAME
OF AUTHORIZED REPRESENTATIVE,
DESIGNATION AND PRINTED NAME OF COMPANY




Bids and Awards Committee

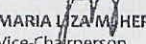
Republic of the Philippines
Professional Regulation Commission
P. Paredes St., Sampaloc, Metro Manila
Tel. Fax: 5-310-0037
Email: bac@prc.gov.ph



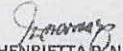
ANNEX "B"

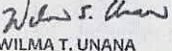
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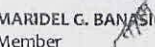

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WILMA T. UNANA
Member

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Secretary

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Member

CHRISTOPHER A. MAYO
Member

ELIEZER C. LEYCO
Member

PRICE QUOTATION SHEET FINANCIAL BID

Having read, examined and accepted the Terms of Reference on the subject Request for Quotation (RFQ), I/We submit our quotation/s for the item/s as follows:

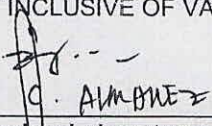
Total Bid Price for the Project: (Inclusive of all taxes and bank charges)

PROCUREMENT OF PRC SUPER ADHESIVE SEALING TAPE

In Figures: 191,376.15

In Words: One Hundred Ninety One Thousand Three Hundred
Seventy Six and 15/100 Only

*THE BID/QUOTED PRICE SHALL NOT EXCEED THE APPROVED BUDGET FOR THE CONTRACT INCLUSIVE OF VAT.


BIDDER'S AUTHORIZED SIGNATURE OVER PRINTED NAME

Designation: owner

Name of Company: Vicfania Trading

Address: 8 Armando St., Brgy. Bagbag, Novales, Quezon City

Contact No: 09294575131 / 02-725-3220



Republic of the Philippines
Quezon City
Metro Manila
BUSINESS PERMITS AND LICENSING DEPARTMENT
Telephone NO.: 988-4242 Loc. 8174/8282
PERMIT TO OPERATE



Mayors Permit No. 18-006424	Type of Application RENEWAL	Official Receipt No. B-2022-000-155-0003635	Amount Paid 19,854.40
Date Issued 03/11/2022	Date Expires MARCH 11, 2023	Period Covered 1-4 2022	Date of Payment 03/7/2022
Owner's Name ALMAREZ, JESSIE C.			
Business Name VICFANIA TRADING			
Business Address #8 ARMANDO ST. BAGBAG 5			
Kind of Business WHOLESALE * PACKAGING MATERIALS	Requirements		
	Ancillary Clearance	Clearance No.	Validity
	Locational Certificate (CPDO)	FOR COMPLIANCE	FOR COMPLIANCE
	Fire Safety Inspection Certificate (BFP)	FOR COMPLIANCE	FOR COMPLIANCE
	Sanitary Permit (CHD)		
	Barangay Clearance (BC)		
	Tourism Accreditation	NOT REQUIRED	NOT REQUIRED
	Traffic Clearance (CPOG)	NOT REQUIRED	NOT REQUIRED
	Environmental Clearance		
Area of Establishment 10.00 SQM	Total No. of Employees Male: 1 Female: 1	Occupational Permit of employees (BPLD)	
	Business Type: Sole Proprietorship	SSS No.:	TIN:

**** COND. 1, 2 & 16 ** TO COMPLY WITH ANCILLARY REMARKS AND FINDINGS AS SENT VIA EMAIL DURING EVALUATION OF PERMIT APPLICATION BY REGULATORY DEPARTMENTS/OFFICES WITHIN 30 DAYS. THIS PERMIT IS VALID ONE (1) YEAR FROM DATE OF ISSUE PURSUANT TO CITY ORDINANCE NO. SP-3013, S-2021, SUBJECT TO PROVISIONS OF APPLICABLE LAWS, ORDINANCES, RULES AND REGULATIONS PERTINENT TO THE CONDUCT OF BUSINESS. FAILURE TO COMPLY SHALL REVOKE/CANCEL THIS PERMIT.**

Remarks:

- NON-TRANSFERABLE AND VALID ONLY WITH CORRESPONDING OFFICIAL RECEIPTS SHOWING PAYMENT OF PERMIT FEES AND CITY TAXES, ERASURE/ALTERATIONS WILL INVALIDATE THIS PERMIT.
- FAILURE TO RENEW THIS BUSINESS PERMIT/LICENSE WITHIN THE PRESCRIBED PERIOD SHALL SUBJECT THE TAXPAYER TO A TWENTY-FIVE PERCENT (25%) SURCHARGE OF THE PERMIT FEE.
- THIS PERMIT SHALL BE POSTED CONSPICUOUSLY AT THE PLACE OF BUSINESS AND SHALL BE PRESENTED AND/OR SURRENDERED TO CONCERNED AUTHORITIES UPON DEMAND.
- SURRENDER THIS PERMIT WITHIN 20 DAYS UPON CLOSURE OF BUSINESS TO AVOID PENALTY
- SUBJECT TO COMPLIANCE TO ORDINANCES RELATED TO CONDUCT OF BUSINESS.

DISCLAIMER: This is only an e-copy of the business permit. When required, business owners must present the original Mayor's Permit or a QC BPLD Authenticated copy of this file. This can be posted in your establishment pending the release of the original permit.

WARNING! FAKING, FORGING OR TAMPERING BUSINESS PERMIT IS PUNISHABLE BY LAW AND SHALL BE DEALT WITH ACCORDINGLY!



Printed by:

ANY ERASURE/ALTERATION WILL INVALIDATE THIS PERMIT

For and by the Authority of the City Mayor:
MA. JOSEFINA G. BELMONTE

MA. MARGARITA T. SANTOS
City Government Department Head III



PhilGEPS

Philippine Government Electronic Procurement System

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VICFANIA TRADING

8 Armando St., Brgy. Bagbag, Novaliches, Quezon City
Quezon City
Metro Manila
NCR
Philippines
1116

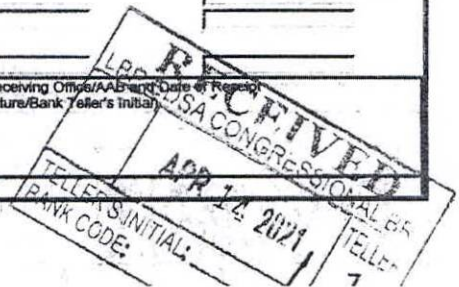
Organization Member Type:	Supplier
Organization Number:	266988
Registration Date:	08-Apr-2019
Registration Type:	Red
Form of Organization:	Single Proprietorship
Organization Type:	Trading
Business Category:	Packaging Supplies and Materials
Business Tax Identification Number:	483-477-770-000
DTI Certificate Number:	05354830
DTI Registration Date:	08-May-2018
Capitalization:	Php 100,000.00
Agency Registration:	No
Blacklisted:	No
Updated By:	<u>Jessie Catipon Almarez</u>
Date Last Updated:	06-Mar-2020


Handwritten signature and date:
04-01-22


BIR Form No. 1701 January 2018 (ENCS) Page 2	Annual Income Tax Return Individuals (including MIXED Income Earner), Estates and Trusts	 1701 01/18ENCS P2
TIN 483 477 770 000 Taxpayer/Filer's Last Name ALMAREZ		
PART IV - Background Information of Spouse		
1 Spouse's Taxpayer Identification Number (TIN) _____		2 RDO Code _____
3 Filer's Spouse Type <input type="checkbox"/> Single Proprietor <input type="checkbox"/> Professional <input type="checkbox"/> Compensation Earner		
4 Alphanumeric Tax Code (ATC) <input type="radio"/> R012 Business Income-Graduated IT Rates <input type="radio"/> R014 Income from Profession-Graduated IT Rates <input type="radio"/> R013 Mixed Income-Graduated IT Rates <input type="radio"/> R011 Compensation Income <input type="radio"/> R015 Business Income-8% IT Rate <input type="radio"/> R017 Income from Profession-8% IT Rate <input type="radio"/> R016 Mixed Income-8% IT Rate		
5 Spouse's Name (Last Name, First Name, Middle Name) _____		
6 Contact Number _____		7 Citizenship _____
8 Claiming Foreign Tax Credits? <input type="radio"/> Yes <input type="radio"/> No 9 Foreign tax number (if applicable) _____		
10 Income EXEMPT from Income Tax? <input type="radio"/> Yes <input type="radio"/> No 11 Income subject to SPECIAL/PREFERENTIAL RATE? <input type="radio"/> Yes <input type="radio"/> No [If yes, fill out also consolidation of ALL activities per Tax Regime (Part X)] [If yes, fill out also consolidation of ALL activities per Tax Regime (Part X)]		
12 Tax Rate* (choose one) <input type="radio"/> Graduated Rates (Choose Method of Deduction in Item 12A) <input type="radio"/> 8% In lieu of Graduated Rates under Sec. 24(A) & Percentage Tax under Sec. 116 of NIRC [available if gross sales/receipts and other non-operating income do not exceed Three million pesos (P3M)]		
12A Method of Deduction (choose one) <input type="radio"/> Itemized Deduction [Sec. 34(A-J), NIRC] <input type="radio"/> Optional Standard Deduction (OSD) [40% of Gross Sales/Receipts/Revenues/Fees [Sec. 34(L), NIRC]]		
PART V - Computation of Tax		
Schedule 1 - Gross Compensation Income and tax Withheld (Attach Additional Sheet/s, if necessary) On Items 1 and 2, enter the required information for each of your employer/s and mark (X) whether the information is for the Taxpayer or the Spouse. On Item 3A, enter the Total Gross Compensation and Total tax Withheld for the Taxpayer and on Item 3B, for the Spouse. (DO NOT enter Centavos; 49 Centavos or less drop down; 50 or more round up)		
a. Name of Employer		
1 <input type="radio"/> Taxpayer _____ b. Employer's TIN _____		
2 <input type="radio"/> Spouse _____ b. Employer's TIN _____		
(Continuation of Table Above)		
	c. Compensation Income	d. Tax Withheld
1	0.00	0.00
2	0.00	0.00
3A Gross Compensation Income and Total Tax Withheld for TAXPAYER (To Part V Schedule 2 Item 4A and Part VII Item 5A)	0.00	0.00
3B Gross Compensation Income and Total Tax Withheld for SPOUSE (To Part V Schedule 2 Item 4B and Part VII Item 5B)	0.00	0.00
Schedule 2 - Taxable Compensation Income (DO NOT enter Centavos; 49 Centavos or less drop down; 50 or more round up)		
Particulars	A. Taxpayer/Filer	B. Spouse
4 Gross Compensation Income (From Part V Schedule 1 Item 3A/3Bc)	0.00	0.00
5 Less: Non-Taxable / Exempt Compensation	0.00	0.00
6 Taxable Compensation Income (Item 4 Less Item 5)	0.00	0.00
7 Tax Due-Compensation Income (Item 6 x applicable Income Tax Rate)	0.00	0.00
Schedule 3 - Taxable Business Income (If graduated rates, fill in Items 8 to 24; If 8% flat income tax rate, fill in Items 25 to 30)		
3A - For Graduated Income Tax Rates		
8 Sales/revenues/receipts/Fees	1,470,616.00	0.00
9 Less: Sales Returns, Allowances and Discounts	0.00	0.00
10 Net Sales/Revenues/Receipts/Fees (Item 8 Less Item 9)	1,470,616.00	0.00
11 Less: Cost of Sales/Services (applicable only if availing Itemized Deductions)	1,132,374.00	0.00
12 Gross Income/(Loss) from Operation (Item 10 less Item 11)	338,242.00	0.00
Less: Deductions Allowable under Existing Laws		
13 Ordinary Allowable Itemized Deductions (From Part V Schedule 4 Item 18)	65,148.00	0.00
14 Special Allowable Itemized Deductions (From Part V Schedule 5 Item 3 and/or Item 5)	0.00	0.00
15 Allowable for Net Operating Loss Carry Over (NOLCO) (From Part V Schedule 6 Item 8 and/or Item 13)	0.00	0.00
16 Total Allowable Itemized Deductions (Sum of Items 13 to 15)	65,148.00	0.00
OR		
17 Optional Standard Deduction (OSD) (40% of Item 10)	0.00	0.00
18 Net Income/(Loss) (If Itemized: Item 12 Less Item 16; If OSD: Item 10 Less Item 17)	273,094.00	0.00
Add: Other Non-Operating Income (specify below)		
19 _____	0.00	0.00
20 _____	0.00	0.00
21 Amount Received/Share in Income by a Partner from General Professional Partnership (GPP)	0.00	0.00
22 Total Other Non-Operating Income (Sum of Items 19 to 21)	0.00	0.00
23 Taxable Income-Business (Sum of Items 18 and 22)	273,094.00	0.00
24 Total Taxable Income - Compensation & Business (Sum of Items 6 and 23)	273,094.00	0.00
25 Total Tax Due-Compensation and Business Income (under graduated rates) (Item 24 x applicable income tax rate) (To Part VII Item 1)	4,619.00	0.00

For BIR BCS/ Use Only Item:		Republic of the Philippines Department of Finance Bureau of Internal Revenue		1701 01/18 ENCS P1	
BIR Form No. 1701 January 2018 (ENCS) Page 1		Annual Income Tax Return Individuals (including MIXED Income Earner), Estates and Trusts Enter all required information in CAPITAL LETTERS using BLACK Ink. Mark all applicable boxes with an "X". Two copies MUST be filed with the BIR and one held by the Tax Filer.			
1 Month <input checked="" type="radio"/> 12 For the Year (YYYY) 2020		2 Amended Return? <input type="radio"/> Yes <input checked="" type="radio"/> No		3 Short Period Return? <input type="radio"/> Yes <input checked="" type="radio"/> No	
PART I - BACKGROUND INFORMATION OF TAXPAYER/FILER					
4 Taxpayer Identification Number (TIN) 483 - 477 - 770 - 500		5 RDO Code 028			
6 Taxpayer Type <input checked="" type="checkbox"/> Single Proprietor <input type="checkbox"/> Professional <input type="checkbox"/> Estate <input type="checkbox"/> Trust <input type="checkbox"/> Compensation Earner					
7 Alphabetic Tax Code (ATC) <input checked="" type="radio"/> 11012 Business Income-Graduated IT Rates <input type="radio"/> 11014 Income from Profession-Graduated IT Rates <input type="radio"/> 11013 Mixed Income-Graduated IT Rates <input type="radio"/> 11011 Compensation Income <input type="radio"/> 11015 Business Income-8% IT Rate <input type="radio"/> 11017 Income from Profession-8% IT Rate <input type="radio"/> 11016 Mixed Income-8% IT Rate					
8 Taxpayer's Name (Last Name, First Name, Middle Name)/ESTATE OF (First Name, Middle Name, Last Name)/TRUST FAO: (First Name, Middle Name, Last Name) ALMAREZ, JESSIE CATIPON					
9 Registered Address (Indicate complete address. If the registered address is different from the current address, get to the RDO to update registered address by using BIR Form No. 1905) ARMANDO ST BAGBAG NOVALICHES QC					
10 Date of Birth (MM/DD/YYYY) 03/04/1995		11 Email Address vicariatreiding@gmail.com		9A ZIP Code 1118	
12 Citizenship FILIPINO		13 Claiming Foreign Tax Credits? <input type="radio"/> Yes <input checked="" type="radio"/> No		14 Foreign Tax Number, if applicable	
15 Contact Number (Landline/Cellphone No.) 09294575131		16 Civil Status (if applicable) <input checked="" type="radio"/> Single <input type="radio"/> Married <input type="radio"/> Legally Separated <input type="radio"/> Widower			
17 If married, spouse has income? <input type="radio"/> Yes <input checked="" type="radio"/> No		18 Filing Status <input type="radio"/> Joint Filing <input checked="" type="radio"/> Separate Filing			
19 Income EXEMPT from Income Tax? <input type="radio"/> Yes <input checked="" type="radio"/> No [If yes, fill out also consolidation of ALL activities per Tax Regime (Part X)]		20 Income subject to SPECIAL/PREFERENTIAL RATE? <input type="radio"/> Yes <input checked="" type="radio"/> No [If yes, fill out also consolidation of ALL activities per Tax Regime (Part X)]			
21 Tax Rate* (choose one) <input checked="" type="radio"/> Graduated Rates (Choose Method of Deduction in Item 21A) <input type="radio"/> 8% in lieu of Graduated Rates under Sec. 24(A) & Percentage Tax under Sec. 116 of NIRC [available if gross sales/receipts and other non-operating income do not exceed Three million pesos (P3M)]		21A Method of Deduction (choose one) <input checked="" type="radio"/> Itemized Deduction [Sec. 34(A-J), NIRC] <input type="radio"/> Optional Standard Deduction (OSD) [40% of Gross Sales/Receipts/Revenues/Fees [Sec. 34(L), NIRC]]			
PART II - TOTAL TAX PAYABLE (Do NOT Enter Centavos; 49 Centavos or Less drop down; 50 or more round up)					
Particular		A. Taxpayer/Filer		B. Spouse	
22 Tax Due (From Part VI Item 5)		4,819.00		0.00	
23 Less: Total Tax Credits/Payments (From Part VII Item 10)		0.00		0.00	
24 Tax Payable/(Overpayment) (Item 22 Less Item 23)		4,819.00		0.00	
25 Less: Portion of Tax Payable Allowed for 2nd Installment to be paid on or before October 15 (50% or less of Item 22)		0.00		0.00	
26 Amount of Tax payable/(Overpayment) (Item 24 Less Item 25)		4,819.00		0.00	
Add: Penalties 27 Interest		0.00		0.00	
28 Surcharge		0.00		0.00	
29 Compromise		0.00		0.00	
30 Total Penalties (Sum of Items 27 to 29)		0.00		0.00	
31 Total Amount Payable/(Overpayment) (Sum of Items 26 and 30)		4,819.00		0.00	
32 Aggregate Amount Payable/(Overpayment) (Sum of Items 26 and 30)		4,819.00		0.00	
If overpayment, mark one (1) box only. (Once the choice is made, the same is irrevocable) <input type="radio"/> To be refunded <input type="radio"/> To be issued a Tax Credit Certificate (TCC) <input type="radio"/> To be carried over as a tax credit for next year/quarter					
I declare under the penalties of perjury that this return and all its attachments, have been made in good faith, verified by me, and to the best of my knowledge and belief, are true and correct, pursuant to the provisions of the National Internal Revenue Code, as amended, and the regulations issued under authority thereof. Further, I give my consent to the processing of my information as contemplated under the "Data Privacy Act of 2012 (R.A. No. 10173) for legitimate and lawful purposes. (If signed by an Authorized Representative, indicate TIN and attach authorization letter)					
JESSIE C. ALMAREZ Printed Name and Signature of Taxpayer/Authorized Representative				33 Number of Attachments 00	
PART III - DETAILS OF PAYMENT					
Particulars	Drawee Bank/Agency	Number	Date (MM/DD/YYYY)	Amount	
34 Cash/Bank Debit Memo					
35 Check					
36 Tax Debit Memo					
37 Others (specify below)					
Machine Validation/Revenue Official Receipt Details (If not filed with an Authorized Agent Bank)			Stamp of Receiving Office/AAS and Date of Receipt (RC's Signature/Bank Teller's Initial)		

NOTE: *The BIR Data Privacy Policy is in the BIR website (www.bir.gov.ph)



BIR Form No. 1701 January 2018 (ENC5) Page 3		Annual Income Tax Return Individuals (including MIXED Income Earner), Estates and Trusts		 1701 01/18ENC5 P3							
TIN		Taxpayer/Filer's Last Name									
483 477 470 000		ALMAREZ									
3.B - For 8% Flat Income Tax Rate (DO NOT enter Deductions; 48 Continues or less drop down; 89 or more record up)											
Particulars		A. Taxpayer/Filer		B. Spouse							
26 Sales/Revenues/Receipts/Fees (net of sales returns, allowances and discounts)		0.00		0.00							
Add: Other Non-Operating Income (specify below)											
27		0.00		0.00							
28 Total Income (Sum of Items 26 and 27)		0.00		0.00							
29 Less: Allowable reduction from gross sales/receipts and other non-operating income of purely self-employed individuals and/or professionals in the amount of P250,000 (not applicable if with compensation income)		0.00		0.00							
30 Taxable Income(Loss) (Item 28 Less Item 29)		0.00		0.00							
31 Tax Due-Business Income (Item 30 x 8% Flat Income Tax Rate)		0.00		0.00							
32 Total Tax Due-Compensation & Business Income (under flat rate)(Sum of Items 7 and 31) (To Part VI Item 1)		0.00		0.00							
Schedule 4 - Ordinary Allowable Itemized Deductions (attach additional sheet/s, if necessary)											
1 Amortizations		0.00		0.00							
2 Bad Debts		0.00		0.00							
3 Charitable and Other Contributions		19,532.00		0.00							
4 Depletion		0.00		0.00							
5 Depreciation		0.00		0.00							
6 Entertainment, Amusement and Recreation		7,599.00		0.00							
7 Fringe Benefits		0.00		0.00							
8 Interest		0.00		0.00							
9 Losses		0.00		0.00							
10 Pension Trusts		0.00		0.00							
11 Rental		0.00		0.00							
12 Research and Development		0.00		0.00							
13 Salaries, Wages and Allowances		0.00		0.00							
14 SSS, GSIS, PhilHealth, HDMF and Other Contributions		0.00		0.00							
15 Taxes and Licenses		31,292.00		0.00							
16 Transportation and Travel		6,788.00		0.00							
17 Others (Deductions Subject to Withholding Tax and Other Expenses) (specify below; Add additional sheet/s, if necessary)											
a Janitorial and Messengerial Services		0.00		0.00							
b Professional Fees		0.00		0.00							
c Security Services		0.00		0.00							
d		0.00		0.00							
18 Total Ordinary Allowable Itemized Deductions (Sum of Items 1 to 17d) (To part V Schedule 3.A Item 13)		65,148.00		0.00							
Schedule 5 - Special Allowable Itemized Deductions (attach additional sheet/s, if necessary)											
5.A - Taxpayer/Filer		Description		Legal Basis		Amount					
1						0.00					
2						0.00					
3 Total Special Allowable Itemized Deductions-Taxpayer/Filer (Sum of Items 1 and 2) (To part V Schedule 3.A Item 14A)						0.00					
5.B - Spouse											
4						0.00					
5						0.00					
6 Total Special Allowable Itemized Deductions-Spouse (Sum of Items 4 and 5) (To part V Schedule 3.A Item 14B)						0.00					
Schedule 6 - Computation of Net Operating Loss carry Over (NOLCO)											
6.A - Computation of NOLCO		Description		A. Taxpayer/Filer		B. Spouse					
1 Gross Income				0.00		0.00					
2 Less: Ordinary Allowable Itemized Deductions				0.00		0.00					
3 Net Operating Loss (Item 1 Less Item 2) (To Schedule 6.A.1 Item 7A and/or Schedule 6.A.2 Item 12A)				0.00		0.00					
6.A.1 - Taxpayer/Filer's Detailed Computation of Available NOLCO											
Net Operating Loss Year Incurred		A. Amount		B. NOLCO Applied Previous Years		C. NOLCO Expired		D. NOLCO Applied Current Year		E. Net Operating Loss (Unapplied) [(E)=A-(B+C+D)]	
4		0.00		0.00		0.00		0.00		0.00	
5		0.00		0.00		0.00		0.00		0.00	
6		0.00		0.00		0.00		0.00		0.00	
7		0.00		0.00		0.00		0.00		0.00	
8 Total NOLCO - taxpayer/Filer (Sum of Items 4D to 7D) (To Part V Schedule 3.A Item 15A)								0.00			

BIR Form No. 1701 January 2018 (EHCS) Page 4		Annual Income Tax Return Individuals (including MIXED Income Earner), Estates and Trusts		 1701 01/18EHCS P4		
TIN 483 477 470 000		Taxpayer/Filer's Last Name ALMAREZ				
(Continuation of Schedule 8)						
8.A.2 - Spouse's Detailed Computation of Available NOLCO						
Net Operating Loss Year Incurred		A. Amount	B. NOLCO Applied Previous Year/s	C. NOLCO Expired	D. NOLCO Applied Current Year	E. Net Operating Loss (Unapplied) [(E)=A-(B+C+D)]
09		0.00	0.00	0.00	0.00	0.00
10		0.00	0.00	0.00	0.00	0.00
11		0.00	0.00	0.00	0.00	0.00
12		0.00	0.00	0.00	0.00	0.00
13 Total NOLCO - Spouse (Sum of Items 9D to 12D) (To Part V Schedule 3-A Item 15B)						
PART VI - Summary of Income Tax Due						
1 Regular Rate-Income Tax Due (From Part V, Either Item 25 or Item 32)		4,818.00		0.00		
2 Special Rate-Income Tax Due (From Part X Item 17B/17F)		0.00		0.00		
3 Less: Share of Other Government Agency, if remitted directly to the Agency		0.00		0.00		
4 Net Special Rate-Income Tax Due/Share of National Govt. (Item 2 Less Item 3)		0.00		0.00		
5 Total Income Tax Due (Sum of Items 1 & 4) (To Part II Item 22)		4,818.00		0.00		
PART VII - Tax Credits/Payments (attach proof)						
1 Prior Year's Excess Credits		0.00		0.00		
2 Tax Payments for the First Three (3) Quarters		0.00		0.00		
3 Creditable Tax Withheld for the First Three (3) Quarters		0.00		0.00		
4 Creditable Tax Withheld per BIR Form No. 2307 for the 4th Quarter		0.00		0.00		
5 Creditable Tax Withheld per BIR Form No. 2316 (From Part V Schedule 1 Item 3Ad/3Rd)		0.00		0.00		
6 Tax Paid in Return Previously Filed, if this is an Amended Return		0.00		0.00		
7 Foreign Tax Credits, if applicable		0.00		0.00		
8 Special Tax Credits, if applicable (To Part VIII Item 8)		0.00		0.00		
9 Other Tax Credit/Payments (specify)		0.00		0.00		
10 Total Tax Credits/Payments (Sum of Items 1 to 9) (To Part II Item 23)		0.00		0.00		
PART VIII - Tax Relief Availment						
VIII.A - Special Rate						
1 Regular Income Tax Otherwise Due (Part X Item 16A and/or Item 16F X applicable regular income tax rate)		0.00		0.00		
2 Tax Relief on Special Allowable Itemized Deductions (Part X Item 7B and/or Item 7F X applicable regular income tax rate)		0.00		0.00		
3 Sub-Total - Tax Relief (Sum of Items 1 and 2)		0.00		0.00		
4 Less: Income Tax Due (From Part X Item 17B and/or Item 17F)		0.00		0.00		
5 Tax Relief Availment Before Special Tax Credit (Item 3 Less Item 4)		0.00		0.00		
6 Add: Special Tax Credit, if any (From Part VII Item 8)		0.00		0.00		
7 Total Tax Relief Availment-SPECIAL (Sum of Items 5 and 6)		0.00		0.00		
VIII.B - Exempt						
8 Regular Income Tax Otherwise Due (Part X Item 16A and/or Item 16F X applicable regular income tax rate)		0.00		0.00		
9 Tax Relief on Special Allowable Itemized Deductions (Part X Item 7A and/or Item 7E X applicable regular income tax rate)		0.00		0.00		
10 Total Tax Relief Availment-EXEMPT (Sum of Items 8 and 9)		0.00		0.00		
PART IX - Reconciliation of Net Income per Books Against Taxable Income (Attach additional sheets, if necessary)						
Particulars		A. Taxpayer/Filer		B. Spouse		
1 Net Income/(Loss) per Books		273,094.00		0.00		
Add: Non-Deductible Expenses/Taxable Other Income						
2		0.00		0.00		
3		0.00		0.00		
4		0.00		0.00		
5 Total (Sum of Items 1 to 4)		273,094.00		0.00		
Less: A) Non-Taxable Income and Income Subjected to Final Tax						
6		0.00		0.00		
7		0.00		0.00		
B) Special/Other Allowable Deductions						
8		0.00		0.00		
9		0.00		0.00		
10 Total (Sum of Items 6 to 9)		0.00		0.00		
11 Net Taxable Income/(Loss) (Item 5 Less Item 10)		273,094.00		0.00		

Omnibus Sworn Statement (Revised)

REPUBLIC OF THE PHILIPPINES)

CITY/MUNICIPALITY OF **QUEZON CITY**

AFFIDAVIT

I, **Jessie Almarez**, of legal age, Single, Filipino, and residing at 8 Armando St., Brgy. Bagbag, Novaliches, Quezon City after having been duly sworn in accordance with law, do hereby depose and state that:

1. I am the sole proprietor or authorized representative of Vicfania Trading with office address at 8 Armando St., Brgy. Bagbag, Novaliches, Quezon City;
2. As the owner and sole proprietor, or authorized representative of Vicfania Trading, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for PROCUREMENT OF PRC SUPER ADHESIVE SEALING TAPE of the PROFESSIONAL REGULATION COMMISSION as shown in the attached duly notarized Special Power of Attorney;
3. Vicfania Trading is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. Vicfania Trading is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
7. *Vicfania Trading* complies with existing labor laws and standards; and
8. *Vicfania Trading* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the PROCUREMENT OF PRC SUPER ADHESIVE SEALING TAPE.
9. *Vicfania Trading* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this 5th day of April, 2022 at Quezon City, Philippines.



JESSIE C. ALMAREZ

Affiant

TIN ID NO. 481-477770 - 000

SUBSCRIBED AND SWORN to before me this 5th day of April 2022 at Quezon City, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identify as defined in the 2004 Rules of Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her TIN ID, with his/her photograph and signature appearing thereon, with no. 483-477770-000 issued on March 23, 2021 at Quezon City.

Witness my hand and seal this 5th day of April 2022.


ATTY. ERANIO G. CEDILLO
NAME OF NOTARY PUBLIC
Serial No. of Commission 17853 / 1-3-2022
Notary Public for until
Roll of Attorney No. 1164203 / 1-3-2022
PTR No. 91057 / 5-4-1981
IBP No. (date issued), (placed issued)
...CLE COMP C. VI-001290-1

Doc. No. 278
Page No. 57
Book No. 17
Series of 1022



This certifies that

VICFANIA TRADING
(NATIONAL)

is a business name registered in this office pursuant to the provisions of Act 3883, as amended by Act 4147 and Republic Act No. 863, and in compliance with the applicable rules and regulations prescribed by the Department of Trade and Industry.

This certificate issued to

JESSIE CATIPON ALMAREZ

is valid from 08 May 2018 to 08 May 2023 subject to continuing compliance with the above-mentioned laws and all applicable laws of the Philippines, unless voluntarily cancelled

In testimony whereof, I hereby sign this

Certificate of Business Name Registration

and issue the same on 18 January 2022 in the Philippines.


RAMON M. LOPEZ
Secretary

Business Name No. 3443678

This certificate is not a license to engage in any kind of business and valid only at the scope indicated herein.



ZYYS258813029701

REPUBLIKA NG PILIPINAS
KAGAWARAN NG PANANALAPI
KAWANIHAN NG RENTAS INTERNAS

REVENUE REGION NO. 7
REVENUE DISTRICT NO. 028



BIR Form No. 2303
Revised July 1997

3RC0000941053

OCN

CERTIFICATE OF REGISTRATION

TIN	NAME	REGISTRATION DATE
433-477-770-000	ALMAREZ, JESSIE CATIPON	04/12/2016
REGISTERED ADDRESS		
8 ARMANDO ST BAGBAG QUEZON CITY		
REGISTERED ACTIVITY(IES) TAX TYPE		
INCOME TAX - VALUE - ADDED TAX		
TRADE NAME		
VICFANIA TRADING		
LINE OF BUSINESS / INDUSTRY		
5190 - OTHER WHOLESALING		
*PT to VAT June 27, 2019		
REMINDEERS:		
FILING OF REQUIRED TAX RETURN/S TO CONFORM WITH ABOVE TAX TYPE/S WITH OR WITHOUT OPERATION TO AVOID PENALTIES		
INCOME TAX		WITHHOLDING TAX - EXPANDED
SINGLE PROPRIETOR	CORP/PART/ASSOC	6019E - Every 10th day of the following month
1701Q	1702Q	1601EQ - Last day of the month following the end of the quarter
1st Qtr MAY 15	1st Qtr MAY 30	1604E - Annual Information Return - March 01
2nd Qtr AUG 15	2nd Qtr AUG 29	WITHHOLDING TAX - COMPENSATION
3rd Qtr NOV 15	3rd Qtr NOV 29	1601-C 10th day of the following month
1701 APR 15	1702 APR 15	1604-CF - Annual Information Return-January 31
VAT		PERCENTAGE TAX
2550M - 20th day of the following month		2551Q - Every 25th day after the close of each quarter
2550Q - Every 25th day after the close of the qtr		
BOOKS OF ACCOUNTS - THE MANUAL BOOKS OF ACCOUNTS SHALL BE REGISTERED BEFORE THE DEADLINE FOR FILING OF THE FIRST QUARTERLY INCOME TAX RETURN.		
RENEWAL OF ANNUAL REGISTRATION FEE ON OR BEFORE JANUARY 31 USING BIR FORM 0605		
IMMEDIATELY INFORM THIS DISTRICT OFFICE IN CASE OF TRANSFER/CESSION OF REGISTRATION AND OTHER CONCERNS BY FILING FORM 1905		

I HEREBY CERTIFY THAT THE ABOVE NAMED PERSON IS REGISTERED AS INDICATED ABOVE, UNDER THE PROVISION OF THE NATIONAL INTERNAL REVENUE CODE, AS AMENDED.

LETICIA C. ARABIT

NENITA D. MENTIZA
Asst. Revenue District Officer

REVENUE DISTRICT OFFICER (signature over printed name)

JUN 27 2019

THIS CERTIFICATE MUST BE EXHIBITED CONSPICUOUSLY IN THE PLACE OF BUSINESS

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